

## STUDENTS CODE OF CONDUCT

Students must adhere to the following code of conduct during their entire studies at the Institute.

- 1. Every student must carry his/her identity card, which should be produced when required.
- It is mandatory for the students to attend the classes, sessions, co-curricular activities etc.
  on all working days from the start to end of the term/semester. Absence due to illness or
  unavoidable/ emergency circumstances shall be considered only if application is supported
  with a medical certificate in case of illness and/ or leave application form from the parent
  is submitted to the head of the Institute.
- 3. Students are expected to behave in a responsible manner and abstain from chatting among themselves while the class is in progress.
- 4. Students are expected to be polite individually or in groups and show respect to the faculty /staff of the university.
- 5. Any discipline or misbehavior in class or in campus or even at the outside of the campus would warrant disciplinary action against the student.
- 6. Any action of any individual, group, or a wing, which amounts to interference in the regular administration of university, is prohibited. Disciplinary actions will be initiated against such student(s).
- 7. Causing disfiguration or damage to the property of university or students is prohibited.
- 8. No student shall indulge in any activity that might be illegal or may lead to disorderliness.
- 9. No student shall be in possession of liquor, drugs, or any intoxicating materials, nor would consume such things.
- 10. Smoking / chewing pan or tobacco or gutka is strictly prohibited.
- 11. Indecent behavior in any form will not be tolerated.
- 12. Use of mobile phones is strictly prohibited in classrooms, corridors, or inside blocks.
- 13. Activities like video shooting, photography, playing musical instruments and listening to radio, tape recorder, etc. are prohibited on the Campus except with the permission of the Head of the Institution.
- 14. The students are expected to be in the classrooms/ Laboratory or any place of study on time prior to the commencement of the study.
- 15. Helmet and Seatbelt are compulsory for those entering and exiting campus on two wheelers and Four wheelers.
- 16. Students should follow a decent dress code when they come to the University.
- 17. Any kind of ragging in the class, campus or in the bus or even outside the campus is strictly prohibited.
- 18. Disobeying any instructions of any kind issued by the Head of the Department or Head of the Institution will be considered as disciplinary action on the part of the student.
- 19. The items which are not covered above and which the Head of Institution considers as disciplinary action will be dealt with, under these rules.
- 20. If students fail to follow any of the above-mentioned rules, he/she will be charged Rs. 200 as a penalty per incident. For repeat incidents, other disciplinary action may be initiated, including suspension or expulsion.

Mr. Hiren Mandaliya

I/C Registrar

Date: 01st January 2023

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